

Brigham Young University – Hawaii  
Social Work Internship Agency Approval Form

Agency Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Agency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Agency Website: \_\_\_\_\_

Number of Years in Business: \_\_\_\_\_

What is your agency's focus? (check all that apply)

- Mental Health       Substance Abuse       Child Welfare       Aging  
 Corrections       Hospitals       Schools       Disabilities  
 Others: \_\_\_\_\_

Do you have a B.S.W. or M.S.W. on staff, who could act as a field instructor and provide our interns with at least one hour of face-to-face supervision each week?       Yes       No

\*\*\* As part of their internship experience, social work students must be supervised by a B.S.W. or M.S.W. with at least two years of experience.

Name of Field Instructor: \_\_\_\_\_ Year of S.W. Experience: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\*\*\* Field Instructors will complete a separate application in addition to this form. If you have more than one field instructor that you plan to use, please include their information in the comments.

How many interns would you be willing and able to take: \_\_\_\_\_

\*\*\* Our interns are required to complete 425 hours during a 14 week semester, which is roughly 30 hours a week.

Describe what activities an intern would be asked to complete at your agency: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other information or comments: \_\_\_\_\_

\_\_\_\_\_

\*\*\* Please submit this form to the Director of Field Education at [christian.kunz@byuh.edu](mailto:christian.kunz@byuh.edu)

For Internal Use Only:       Approved       Denied      Date: \_\_\_\_\_ Initials: \_\_\_\_\_